

## **Palos Verdes Peninsula Unified School District Acceptable Use Agreement of Electronic Resources for Students and Parents**

The Palos Verdes Peninsula Unified School District (PVPUSD) strongly believes in the educational value of electronic information resources and recognizes their potential to support the curriculum and student learning. Our goal in providing electronic information services is to facilitate resource sharing, innovation, and communication. The PVPUSD will make every effort to protect students and staff from any misuses or abuses as a result of their experiences with electronic information services. All users should be aware that inappropriate use of electronic information resources could be a violation of local, state, and federal laws. Violations can lead to prosecution.

The use of electronic information system is a privilege, not a right. Inappropriate use will result in a cancellation of those privileges. The administration, staff, or faculty of the PVPUSD may deny, revoke, or suspend specific user access.

The PVPUSD has the right to review any material stored on any District provided system and to edit or remove any material provided the action is done in accordance with current law. The PVPUSD reserves the right to monitor and log the use of its technology and computer networks. Therefore, users cannot expect absolute privacy as it relates to the use of the District's computer networks.

The PVPUSD does not guarantee the function of software or any resources accessible through the Internet to meet any specific requirements the participant may have or that materials, software and network access will be error free or uninterrupted.

The PVPUSD will not be responsible for any damages suffered while utilizing the functions or services provide by or through PVUSD networks. These damages include loss of data as a result of delays, non-deliveries, miss-deliveries, or service interruptions caused by the system, or your errors or omissions. Use of any data obtained via the electronic information system is at the user's own risk. The PVPUSD makes no warranties of any kind, whether expressed or implied, for the service it is providing.

**Acceptable Use** - The use of electronic information services must be in support of the educational goals and objectives of the PVPUSD.

1. Use of someone else's network account is prohibited.
2. Use of unauthorized copies of commercial software is prohibited.
3. Use of software or hardware to gain unapproved access to, disrupt, analyze, monitor or bypass PVPUSD networks and/or electronic systems is prohibited.
4. Copying commercial software is prohibited.
5. Downloading or installing software to PVPUSD systems or assets without permission is prohibited.
6. Attempting to access unauthorized or inappropriate resources is prohibited.
7. Use of a network account or PVPUSD systems or assets to harass or bully someone is prohibited.
8. Use of access for commercial purposes is prohibited.
9. Use of another organization's network or computing resources must comply with rules appropriate to that network.
10. Transmission of any material in violation of any law of the United States, or other state organizations, is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.
11. Use of product advertisement or political lobbying is prohibited.
12. Cyberbullying on school premises, as well as off-campus cyberbullying that impacts school activity or school attendance, may be subject to discipline in accordance with district policies and regulations.

**Information:** The information accessed by the use of electronic services may or may not be accurate. The Palos Verdes Peninsula Unified School District makes no guarantees of any kind concerning the accuracy of information obtained on-line.

**Security:** Security on any computer system is a high priority. If you identify a security problem, notify an adult district staff member at once. Any user whose behavior is identified as a security risk will be denied access to PVPUSD networks and electronic information systems.

**Use of Personal Technology Devices:** In accordance with Board Policy 5131, students may use personal technology devices on campus but must follow all guidelines of this policy and all campus and classroom rules. The PVPUSD is not responsible for the loss, theft or damage to any personal technology device. Access to and usage of District and campus networks with a personal device is in accordance with all District policies, rules and guidelines outlined in this Acceptable Use Agreement.

**Vandalism:** Vandalism is defined as any malicious attempt to harm or destroy data of another user or any other agencies or networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses. Any vandalism will result in the loss of computer access, disciplinary action, and legal referral.

**Penalties:** Use of the Palos Verdes Peninsula Unified School District electronic information services is a privilege and inappropriate use will result in the loss of that privilege. Any user who is found to be in violation of these rules and information in this user agreement may be subject to the following consequences:

- Suspension and/or termination of computer access privileges
- Suspension and/or expulsion from school
- Other legal action, including action to recover damages and penalties
- Referral to law enforcement authorities for criminal prosecution

**Requirements:**

All students must return the Terms & Agreement signature form signed by the students and parent/guardian to the school office before use of electronic information services on campus.

**When signed by the student and, if appropriate, a parent/guardian, it becomes a legally binding contract.**

Parent & Student Signatures are required on the Terms & Agreements document.